



**WHITING WOODS PROPERTY OWNERS, INC.  
NEIGHBORHOOD FIRE SAFETY PROGRAM**



**FIRE PATROL PROCEDURES MANUAL**

**JULY 23, 2012**

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## I. PURPOSE

The primary function of fire patrols is to maintain a systematic watch of the Whiting Woods area and to serve as the “eyes and ears” for early detection of fires during RED FLAG ALERT DAYS. This does not replace the ongoing neighborhood watch responsibility of every resident.

## II. PATROLS ACTIVATION

A Red Flag Alert day will be identified by the posting of a red flag on the utility pole near the southeast corner of El Lado Drive and Whiting Woods Road.

Once the flag is posted, the Fire Patrol Coordinator will alert the 3 Team Leaders who will alert their teams to commence patrols. The 3 teams will be made up of the neighbors who volunteered. The Team Leaders and their members will do their best with the number of people able to volunteer at that time to patrol the Woods.

## III. PROCEDURES FOR PATROLS

Patrols will be scheduled between 5:00AM and 11:00PM providing there are a sufficient number of volunteers on hand. Patrol coverage from midnight to 5:00AM will not take place unless residents volunteer specifically for this time.

Before starting patrols, each volunteer will check that the required supplies outlined in the ***Fire Patrol Checklist*** (on page 4) are provided in the patrol vehicle.

**Orange cone:** Place on top of the patrol vehicle, using string.

**Fire Patrol sign:** Place in the side window behind the driver’s seat.

**High vantage points to patrol: Hillway Drive, Whiting Manor Road, and at the end of Mesa Lila Road** which offers a great view of the canyon areas. **OSH parking lot** also has a great view of the whole area.

Be alert to all persons, vehicles and activities in the area. Record and report anything suspicious to the appropriate authorities. Use the "Suspect Information Checklist" (Attachment s A&B) to ensure that any data are recorded accurately and in detail. For safety reasons, **DO NOT FOLLOW ANY VEHICLE OR PERSON**. Just document everything that is seen, and get help quickly!!!

#### **IV. FIRE CONTROL**

##### **UPON DISCOVERY OF SMOKE OR FIRE, CALL 911 AND REPORT:**

- The location of the fire. This should be as specific as possible.
- The type of fire (i.e., vegetation (grass/brush), vehicle, structure, etc.), and
- In case of a vegetation fire, report the size of the fire and if any structures are burning or are threatened by the fire.

##### **ASSUME NO RESPONSIBILITY FOR FIRE CONTROL.**

Remain at the scene until the fire equipment arrives. Once firefighters are on the scene, notify the Whiting Woods Fire Patrol Coordinator.

It is important that no evidence be destroyed at the fire scene. (**DO NOT TOUCH ANYTHING**).

Take note of ALL vehicles and persons in the area at the time, using the "Suspect Information Checklist" on page 6.

## V. FIRE PATROL CHECKLIST:

\_\_\_\_\_ Orange cone for top of vehicle

\_\_\_\_\_ Yellow "FIRE PATROL" sign and suction cups for vehicle

\_\_\_\_\_ Paper and pen/pencil

\_\_\_\_\_ Fire Patrol Procedures which includes this entire booklet.

At a minimum, documents carried should include:

\_\_\_\_\_ List of Important Telephone Numbers

\_\_\_\_\_ Suspect Information Checklist – at least 2 copies

\_\_\_\_\_ Fire Patrol Itinerary and Map

\_\_\_\_\_ Flashlight

\_\_\_\_\_ Watch (if clock in your car is not operational)

\_\_\_\_\_ Cell phone

\_\_\_\_\_ Binoculars (if available)

### Important Numbers:

Emergency                      911

Non-emergency Police 818-548-4840

California Fire Weather Red Flag warning website:

<http://www.wrh.noaa.gov/firewx/cafw/>

## **VI. FIRE PATROL ITINERARY (see map on page 7)**

Use the following route to cover all the Woods and maximize time.

1. **EL LADO DRIVE** – West of Whiting Woods Road
2. **EL LADO DRIVE** – East of Whiting Woods Road
3. **MESA LILA ROAD** – From El Lado Drive to the end of the canyon
4. **MESA LILA LANE** – From Mesa Lila Road to the end
5. **DEERPASS ROAD** – From Mesa Lila Road to the end
6. **WHITING WOODS ROAD** – From Honolulu Ave. to the end of the canyon
7. **WHITING MANOR LANE** – From Whiting Woods Road to the end
8. **HILLWAY DRIVE** – From Whiting Woods Road to the end
9. **LOCKERBIE LANE** - From Whiting Woods Road to the end (including first unnamed lane southwest from Lockerbie Lane)
10. **LOCKERBIE COURT** – South from Lockerbie Lane to the end

**VII. "SUSPECT" INFORMATION CHECKLIST**

FIRE AND POLICE AUTHORITIES HAVE INDICATED THAT THE FOLLOWING WOULD BE USEFUL IN HELPING TO IDENTIFY SUSPECTS

**LOCATION INFORMATION:**

Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM/PM

**BEHAVIORIAL INFORMATION:**

(Please provide a detailed description of the "suspicious behavior"

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SUSPECT INFORMATION:**

Male/Female: \_\_\_\_\_ Age: \_\_\_\_\_ Race: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Color Hair \_\_\_\_\_

Facial Hair: \_\_\_\_\_

Shirt: \_\_\_\_\_ Pants: \_\_\_\_\_ Shoes: \_\_\_\_\_ Hat: \_\_\_\_\_

Other \_\_\_\_\_

**VEHICLE DESCRIPTION:**

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

Color: \_\_\_\_\_ Doors: \_\_\_\_\_ License \_\_\_\_\_

Damage: \_\_\_\_\_

Last Seen: \_\_\_\_\_

Travel Direction: \_\_\_\_\_

# VIII. MAP OF WHITING WOODS

